

RAJIV GANDHI SUPER SPECIALITY HOSPITAL SOCIETY
(An Autonomous Institute under Govt. of NCT of Delhi)
Tahirpur, Delhi-110093

NOTICE FOR HIRING OF LEGAL ADVISOR/CONSULTANT

Rajiv Gandhi Super Speciality Hospital registered under society act seeks to empanel **01 (One)** Legal Advisor to provide legal advisory services.

1. An illustrative nature of tasks is given below:

- 1) Filling of claim petition and attending Court cases.
- 2) Legal issues related to various commissions like NHRC cases, SC/ST cases, Women cell, Disability commission & any other cases of legal nature as when required.
- 3) Arbitration cases under Arbitration Council of India/Sole Arbitration and their execution. (i) Filling, (ii) appearance till award and (iii) execution of decree in respective courts.
- 4) Matters regarding to lease agreement.
- 5) Issues related to Property tax.
- 6) Ensuring recovery of amount from the beneficiaries as per terms/agreement by way of legal demand notices etc.
- 7) Review of present format of various agreements to make it broad based and legally enforceable.
- 8) Legal opinion in various matters.
- 9) Preparing legal documents as and when required.

2. Eligibility Criteria:

- 1) Applicant should have experience of above stated work for minimum of 10 years.
- 2) Applicant should have been on the panel of at least two institutes or organization/public sector banks/public financial institutions.
- 3) Applicant shall be empanelled for a period of two years and his/her services shall be availed from case to case basis on a fee agreed by the organization. Any other expenses incurred shall be reimbursed as per actual.

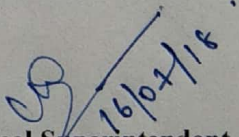
3. Reservation of Rights: The hospital reserves the right to short-list the applicants based on firm's credentials/field of specialization/experience etc.

4. Salary: Negotiable.

5. Submission of Expression of Interest: Applicants should submit their curriculum vitae/Resume along with self-attested copy of following documents:

- 1) 10th passing Certificate
- 2) Bachelor's Degree
- 3) Degree of LLB/LLM
- 4) Experience Certificates
- 5) Previous/current salary details of last three months.
- 6) Expected salary from RGSSH.

Applications will be received latest by 10.08.2018 in person/by post at **Director's office, 1st Floor, 7th Block, Administration Building, Rajiv Gandhi Super Speciality Hospital, Tahirpur, Delhi-110093**. No applications will be entertained after last date of submission of documents.


Deputy Medical Superintendent
RGSSH